

## **TIMETABLE for CHURCH OF ENGLAND BIRMINGHAM INDEPENDENT ADMISSION APPEALS 2020-21**

### Secondary Admission Appeals

Appeal applications should be made in writing to the Chair of Governors for any Church of England Birmingham school which is its own Admissions Authority (any Academy or Voluntary Aided school). Please ask the school/Academy for an Appeal Form. You must give written reasons for your appeal. For any other type of school, application should be made to the Local Authority within which the school is situated.

Once an appeal has been lodged, appellants will receive at least 10 school days' notice of their appeal hearing date. Appeal papers will be sent to all parties at least 5 school days prior to the appeal hearing. If you would like to submit additional evidence prior to the appeal hearing, you should ensure that this is submitted to the Appeal Clerk at least 5 school days prior to the appeal hearing. Decision letters will be sent within 5 school days following the hearing, where possible.

### Admission Appeals for children due to start **Secondary School** in September 2020

If your child is due to start secondary school (Year 7 entry) in September 2020, you may appeal if you were refused a place at one of your preferred schools.

National Secondary Offer Day – Monday, 01 March 2021.

Deadline for lodging appeals – Monday, 29 March 2021.

Appeals received by Monday, 29 March will be heard, where possible, by Tuesday, 15th June 2021.

Appeals received after Monday, 29 March 2021 (late appeals) will be heard by Tuesday, 16 June 2020 where possible, or within 30 school days of the appeal being lodged (whichever is later). *Please note that it may not be possible to hear late appeals before the start of the new school year in September 2020.*

### In-year Admission Appeals

If your child has been refused a place at one of your preferred schools (primary or secondary) **outside the normal round of admissions** (ie at any time other than as above), you may appeal within 20 school days of the refusal of the place. Your appeal will, where possible, be heard within 30 school days of being lodged. In-year Appeal applications must be made in writing to the Chair of Governors for the school. Please ask the school for an Appeal Form.

*Please note that appeals are not ordinarily held during school holidays.*