

Policy Statement on Provider Access

Ark St Alban's Academy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact careers@arkstalbans.org

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils or their parents or carers:

	Autumn Term	Spring Term	Summer Term
Year 7		<ul style="list-style-type: none"> • Introduction to the Unifrog platform • STEM and humanities careers workshops • Employer panel talk 	<ul style="list-style-type: none"> • Targeted 1:1 careers advisor interventions
Year 8	Targeted 1:1 careers advisor interventions		<ul style="list-style-type: none"> • Technical/vocational tasters at local college/s, training providers • University campus visit • Guest speaker assembly • Overview of post 16 options for students and parents, to include: A levels, Applied General Qualifications (e.g., BTECs, apprenticeships) • Employability workshop
Year 9		<ul style="list-style-type: none"> • Targeted 1:1 careers advisor interventions 	<ul style="list-style-type: none"> • KS4 options event • Labour Market Information workshops (What's out there? How is it changing?) • Presentations from further education and apprenticeship providers • Guest speaker assembly • Speed Networking event – carousel style where students get to speak to a range of employers
Year 10		<ul style="list-style-type: none"> • Life Skills – work experience preparation sessions • Parent Q&A session • Guest speaker assembly • Workplace visits • Targeted 1:1 careers advisor interventions 	

Year 11	<ul style="list-style-type: none"> • Post 16 and Post 18 providers open day during our Academy progress day • Meetings with careers adviser • Post 16 applications • Guest speaker assembly • Employability workshop 	<ul style="list-style-type: none"> • University visit • Meetings with careers adviser • Post-16 interviews 	<ul style="list-style-type: none"> • Post exams destinations discussion
Year 12	<ul style="list-style-type: none"> • Higher Education Fair for a variety of HE providers including local Further Education colleges • Post-18 assembly (higher and degree apprenticeships) • Guest speaker assemblies • Create a CV and receive feedback from an employer 	<ul style="list-style-type: none"> • Small group sessions: future education, training and employment options • Meetings with careers adviser • Mock Interviews with employers • Work Experience • Workplace visits 	<ul style="list-style-type: none"> • Small group sessions: future education, training and employment options • Meetings with careers adviser • University Masterclasses and Taster sessions • Employability workshop
Year 13	<ul style="list-style-type: none"> • Workshops – HE and higher apprenticeship applications • UCAS/personal statement support and completion • Guest speaker assembly • University of Birmingham visit 	<ul style="list-style-type: none"> • Opportunity to meet with careers adviser • Student finance support/completion • Apprenticeship clinic to search and apply for prestigious placements 	<ul style="list-style-type: none"> • Confirmation of post 18 education destinations for all students • Supporting with clearing options or change of direction

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre in the Sixth Form Study area, which is managed by the Careers Leader and Sixth Form Team.